

SWC AGENDA:7/17/17

- 1)Call to Order-
- 2)Review,amend,vote to accept draft meeting minutes 5/15&6/19/17
- 3)Distribute,Review & Discuss SWC handouts
- 4)Jen-Provide Briefing to SWC of BOS meeting 6/7/17,6/14/17,7/12/17
- 5)Discuss SWC Current task Priorities as directed by S.T.M.;
 - a)RewriteT.S. Permit and submit to BOS
 - b)Update Operating manual for Submit BOS
 - c)Budget assistance for Transfer Station
 - d)2 Pricing quotes&design for Cement pad to submit BOS for warrant article
 - e)2 Pricing quotes- buy-vs- rent,terms,new-vs- used Unsuitable metal container to submit to BOS for warrant article
- 4)Discuss and Vote to adopt "SWC Policy for reporting to BOS".

Policy reads as;

"In the event SWC has an occasion to formally address BOS for the purpose of making requests or recommendations. The chairperson will contact Town Administrator to have SWC placed on BOS agenda. Chairperson and applicable SWC members assigned to tasks will attend BOS meeting to present information to BOS.Attendance For the purpose to Improve communication and the ability for BOS&SWC to clarify questions or concerns that may occur.

Motion-

Second-

Vote-

- 5)Tasks moving forward & volunteering Committee member ;
 - a)Update T.S. Operating Plan to be pertinent to 2017 daily operations-
To be Submitted to BOS by- _____ , Committee member Volunteers-

b)Correct T.S. Permit to reflect current operations.

To be submitted to BOS by-a.s.a.p, Committee Member Volunteers-Tara,

c) FY2018-SWC to submit pricing for Cement pad. As well as 2 pricing quotes for a container to house unsuitable scrap metal for public metal pile. Cement pad and Metal bin require Warrant Article for FY 2018-2019

Department heads budgets due approx end of Sept.

SWC Submit to BOS by- 8/30/17, Committee Member Volunteers-

1)Cement pad-Jeff Burns

2)Scrap Metal container-

d)Assist Transfer Station manager as needed with formulating,researching and finalizing FY budget .

Department budgets due to BOS around 9/24/17(Committee members working on budget prep will coordinate with Kevin the most convenient,non-intrusive hours at Transfer Station to accomplish task as determined by Kevin)

Committee member volunteers-Bob White

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e)Old Home Day- SWC Table to provide T.S. Pamphlets,interact with residents,Answer questions.Date-7/22/17. Committee Member Volunteers- Tara Albert

6)Items for next meeting Agenda

7)Other Business

8)Public Comment

Interim meeting?

Next Regular Meeting-8/21/2017 5:30-7:30

Meeting adjourned @