

# APPROVED

## SANBORNTON BOARD OF SELECTMEN'S MINUTES

*June 22, 2016*

**Town Offices**

The Board of Selectmen convened in regular session on Wednesday, June 22, 2016 at 5:00 p.m. at the Town Offices. In attendance were Selectman Johnny Van Tassel, Selectman John Olmstead and Town Administrator, Charles Smith. Selectman Karen Ober was absent.

**1.0 Pledge of Allegiance** - Those in attendance recited the Pledge of Allegiance.

### **2.0 Public Comment**

**2.1 TC/TC Davis Re: Personnel Action Form (PAF)** - TC/TC Davis stated she has a problem with how her department's PAF has been placed on tonight's meeting agenda. TC/TC Davis explained that when the male department heads submit a PAF, they are not listed on the agenda but my department has been singled out and it should not be on the agenda, its discrimination. TC/TC Davis provided two examples of past agendas. TC/TC Davis noted her employee did not know about the PAF and now she will have a personnel matter to deal with. Selectman Olmstead replied the agenda should have just said PAF without the other detail. TC/TC Davis stated this is not the first time something like this has happened and she is sick of it because it is a problem for this Town. The Selectman agreed PAFs shall not be an item on their meeting agenda going forward.

### **3.0 Business**

**3.1 Robert Giuda - NH State Senate District 2 Candidate** - Candidate Giuda introduced himself to the Selectmen and those in attendance. Candidate Giuda explained that he was in the Naval Academy as a pilot for ten years, spent two years as an FBI Agent but decided to remain a pilot, flew for US Airways for six years, spent six years in the Legislature, was appointed Deputy Majority Leader, has been a Selectman & School Board member in Warren and a State Representative for six years. Candidate Giuda stated he had the same experiences that the Selectmen have had, where real people solve problems. Candidate Giuda stated he is learning about some things and recently attended a drug enforcement meeting the other day but the solution seems to be multifaceted. Selectman Olmstead asked if Candidate Giuda was in favor of legal drugs. Candidate Giuda replied he voted against it but in some places it has been decriminalized to a violation, which is making it hard for police to enforce. Candidate Giuda stated addicts are now carrying "narcan" and we are enabling them, they are stressed out or have other issues and need things like physical education, etc. as an outlet. The budget is out of kilter and education programs need to be adjusted because we are importing computer technicians from places like India. If I am elected, as your Senator, you will see me frequently because I am your lobbyist. Chief Dexter stated there have been no increases to emergency management or the State Fire Marshall's budgets and asked what could be done to equalize the funding with the police. Candidate Giuda replied he needs more information into the allocation disbursements of those funds. There was a brief discussion regarding 9/11 and the federal funding that took place towards the police.

### **3.2 Bill Poulin and Edward Ogiban from Leighton Estates Re: Tax map 12, Lot 62.1**

- Mr. Poulin explained he would like to discuss the transfer of property that the Town owns. The Selectmen reviewed a warranty deed dated 1/7/79 (Book 794, Page 164/165) and a memo from the town Assessing Assistant Robb Jutton dated 6/21/16. Mr. Poulin stated there are six small parcels (A thru F) that total approximately 1.82 acres which is referred to as common land and according to the 1979 deed the Town owns it. Mr. Poulin noted that the Leighton Estates development was completely wrong from the beginning and this section was deeded to eventually correct those lot lines. Mr. Poulin requested the Board consider deeding the land to the Leighton Estates Association. Mr. Poulin noted he has various documents and e-mails from various years which he is willing to share. Chair Van Tassel suggested the Town Attorney be consulted, to figure out who owns the land. Chief Dexter noted the land sale would need to be done through the Town Meeting process.

**3.3 H.L Turner Group - Engineering Study** - There was a brief discussion regarding the results of the buildings study. Tabled for further review.

**3.4 Total Security - Fire alarm quote for highway garage** – The Board reviewed an estimate from Total Security. Chair Van Tassel asked why there was only one estimate. Chief Dexter replied this was requested for a base line cost and it is a pretty good price. TC/TC Davis reminded the Board this is over \$5K and would need to be bid per town policy.

**3.5 Expenditure Report for June 2016** - The Board reviewed and discussed the town operating budget expenditures as of June 22<sup>nd</sup> 2016.

## **4.0 Other Business**

**4.1 Bull Fish Investments** - TA Smith reported that a \$2K payment has been received for the gravel pit engineering study and the funds will be deposited into an escrow account.

**4.2 Solid Waste Disposal Committee - Policy & Procedures** - Selectman Olmstead stated the new policy and procedures was presented to the committee, which received a very good response. The committee will be reviewing and then may request to change a few things.

**5.0 Selectmen's Reports** - None at this time.

**6.0 Authorize Payroll & the Accounts Payable Register** – The BOS reviewed and signed the payroll and the accounts payable register. A copy was made available for public inspection.

1. **Lower Bay Road project** - Chair Van Tassel made a **motion** to encumber \$150K from fiscal year 2016 for the Lower Bay Road project. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**. The Selectmen also signed a memorandum for the upcoming audit that acknowledges the encumber vote.

2. **Town Hall Rental** - Chair Van Tassel made a **motion** to grant permission for the Old Home Day Committee to rent the Town Hall on 7/13/16 and waive the fee. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

3. Personnel Action Form - The Board signed/approved a PAF that increased the hourly rate for the Deputy TC/TC position 50 cents after completion of probationary period and the required trainings for position.
4. TC/TC Re: Dog Warrant - TC/TC Davis explained that there are 52 unlicensed dogs and Administrative Assistant Dinitto contacted each one via phone, which is a lot of work. Chair Van Tassel made a **motion** to sign the Dog Warrant. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.
5. Solid Waste Disposal Committee Policy & Procedures - The Board signed/approved the new policy and procedures.
6. MRI Contract Extension for Town Administrator's position - Chair Van Tassel made a **motion** to sign the contract extension with Municipal Resources Inc. for the TA's position until the TA position has been filled. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.
7. Assessing
  - \* PA-28 Form - The Board signed/approved unanimously not to use the form.
  - \* Abatement for 588 New Hampton Road - Chair Van Tassel made a **motion** to approve the abatement request for 588 New Hampton Road (Tax map 25, Lot 5). Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.
  - \* Notice of Intent to Cut Wood or Timber - The Selectmen approved the following: Tax map 10, Lot 16.2, Tax Map 20, Lot 112 and Tax map 1, Lot 11.2.
  - \* Warrant for the Winnepesaukee River Basin Program Sewer User Fees- the Board signed/approved.

## **7.0 Review & Approve Minutes**

**7.1 5/25/16 Joint meeting with the Trustees of the Trust Funds** - **Tabled** for further revisions from the Trustees of the Trust Funds.

**7.2 6/8/16 draft Selectmen's minutes** - Members of the Board reviewed the draft meeting minutes of June 8, 2016. Chair Van Tassel **motioned** to approve the draft meeting minutes of June 8, 2016 without changes. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

**8.0 ADJOURNMENT** – Selectman Olmstead made a **motion** to adjourn the meeting at 7:06 p.m. Chair Van Tassel **seconded** the motion and the **motion passed unanimously**.

**9.0 NEXT MEETING (S)** – The Board of Selectmen's next scheduled meeting will be held on **Wednesday, July 6, 2016 @ 5:00 p.m.** at the **Town Offices**.