

# Approved

## SANBORNTON BOARD OF SELECTMEN'S MINUTES

*August 31, 2017*

### **Town Offices**

The Board of Selectmen convened on Thursday, August 31, 2017 at 8:00 a.m. at the Town Offices to enter into a nonpublic session. In attendance were Selectman Karen Ober and Selectman Katy North. Town Administrator, Katie Ambrose. Selectman John Olmstead was absent.

**1.0 Non-Public Session under RSA 91-A:3 II (a)** - Selectman North made a **motion** to go into non-public session at 8:02 a.m. Chair Ober **seconded** the motion. Roll call vote, Ober – aye, North– aye and Olmstead–absent. The Board reconvened the public session at 9:03 a.m. Chair Ober announced that a decision was made to sign a P.A.F. Selectman North made a **motion** to seal the minutes of the non-public session. Chair Ober **seconded** the motion. Roll call vote, Ober – aye, North– aye and Olmstead–absent.

**2.0 DPW Director Bordeau Re: Resignation** – Director Bordeau provided the Board with his letter of resignation effective September 30th. Director Bordeau stated he has been here four years and people ought to walk in his shoes for awhile. Chair Ober replied it's a lot of work and asked if he was moving on to bigger & better things. Director Bordeau stated he really liked the work and the people he works with but there is more negatives than positives. Chair Ober replied being a position of this level, that has grown a lot since the position was a Road Agent but once it became a hired position the expectations were higher but obviously been an awesome worker for the Town and it is evident in the work you do but there are some aspects that have been a challenge for you. Chair Ober made a **motion** to accept Director Bordeau's resignation with regret because of all of the hard work you have done for the Town. Selectman North **seconded** the motion and the **motion passed unanimously**. The Board will schedule an exit interview with Director Bordeau. The Board and Director Bordeau briefly discussed the Lower Bay Road paving project and Earl Leighton's recent proposal for drainage, which is in the Town's right-of-way. Leavitt Road, Collison Road and Perley Hill Road all need to be shimmed & overlaid. Director Bordeau noted he would be presenting a plan for crack sealing for this year on Wednesday night, he is waiting for the roadside mowers from Belmont and has advertised both positions at the Transfer Station. TA Ambrose was asked to advertise the DPW Director's position.

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**3.0 Tilton Prosecutor's Contract** - TA Ambrose presented the Board with an amended payment schedule for the contract. Selectman North stated the first payment to be made September 1st of \$1,042 dollars plus the three quarterly (\$3,125 dollars) installments doesn't equal the annual contract amount of \$12,500 dollars. Selectman North noted there still needs to be language in the contract for a vote to approve an appropriation of funds at the annual Town Meeting, so it renews at that time and the Board still has not meet the Prosecutor, which is going to be an employee of the Town. Selectman North stated a line item should be created for that purpose. Chair Ober made a **motion** to sign the Tilton Prosecutor's adjusted contract with additional changes that have been initialed. Selectman North **seconded** the motion and the **motion passed unanimously**. TA Ambrose will submit the amended contact to the Town of Tilton for review at their meeting tonight.

**4.0 DPW Truck** - Chair Ober made a **motion** to have the Clerk sign the DPW truck's disbursement schedule with H.P. Fairfield. Selectman North **seconded** the motion and the **motion passed unanimously**.

**5.0 ADJOURNMENT** – Selectman North made a **motion** to adjourn the meeting at 10:14 a.m. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

**6.0 NEXT MEETING(S)** – The Board of Selectmen's next regularly scheduled meeting will be held on **Wednesday, September 6, 2017 @ 5 p.m.** at the **Town Offices**. A joint meeting of the BOS and the Budget Committee is scheduled for **Monday, September 11, 2017 at 5:30 p.m.**

Respectfully submitted,  
April Rollins, Administrative Specialist

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