

Approved

SANBORNTON BOARD OF SELECTMEN'S MINUTES

October 30, 2017

Town Offices

The Board of Selectmen convened in regular session on Monday, October 30, 2017 at 3:30 p.m. at the Town Office. In attendance were Selectman Karen Ober, Selectman Katy North and Selectman John Olmstead. Town Administrator, Katie Ambrose was also present.

1. **Review and Discuss a Change Order from G.W. Brooks & Son, Inc.** - Selectman Olmstead asked how much the project was under and TA Ambrose replied \$100K. Selectman North expressed concern with the Change Order not spelling out the dimensions of the work to be conducted plus there are no prices included. TA Ambrose stated she could have them supply that information for Wednesday night before the Board signs it. TA Ambrose asked if there was anything else the Board would like to see? Selectman North replied it needs to be broken down by dimensions with more detail of the work to be done (existing versus new materials) and the payment terms need to be spelled out. On hold for further details. Chair Ober made a **motion** that with an attached detail of these cost, the Board authorizes the Clerk to sign the Change Order to G. W. Brooks. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.
2. **Other Business**
 - 2.1 **Process of Recent Resignation** - Selectman North stated her phone has been ringing off the hook due to a recent resignation (Municipal Assessor) that was received and the processes that were followed or not followed, there is some speculation on how it was handled and feels there is a huge misunderstanding. Selectman North stated people are saying she made the decision but one Selectman can not act alone and an additional conversation needs to take place in non-public with that person.
3. **ADJOURNMENT** – Selectman Olmstead made a **motion** to adjourn the meeting at 3:50 p.m. Chair Ober **seconded** the motion and the **motion passed unanimously**.
4. **NEXT MEETING(S)** – The Board of Selectmen's next regularly scheduled meeting will be held on **Wednesday, November 1, 2017 @ 4:30 p.m.** at the **Town Offices**.

Respectfully submitted,
April Rollins, Administrative Specialist