

DRAFT

SANBORNTON BOARD OF SELECTMEN'S MINUTES
March 16, 2005
Town Offices

The Board of Selectmen convened in regular session Wednesday, March 16, 2005 at 6:38 p.m. at the Sanbornton Town Offices. Selectmen in attendance were Chairman Peter Dascoulias, Guy Giunta and Patsy Wells. Bruce Kneuer, Town Administrator was also present.

1.0 PLEDGE OF ALLEGIANCE – All in attendance recited the pledge of allegiance.

2.0 Swearing-In Ceremony – The Board of Selectmen swore in Thomas Salatiello (Budget Committee), Jane Goss (Town Clerk/Tax Collector), Susan Shannon (Treasurer), Donald Bormes (Trustee of the Trust Funds), Russell Spearman (Library Trustee), Mary Earley (Supervisor of the Checklist) and Melanie VanTassel (Overseer of the Welfare). All of the appointees signed appointment letters. Deb Wyman (Library Trustee), Jody Slack (Budget Committee) and Andrew Livernois (Selectman) will be sworn in at a later date.

3.0 Non – Public Session #1, under RSA 91-A:3,II (a) - The Board of Selectmen went in to non-public session at 6:44 p.m. Chairman Dascoulias **motioned** to go in to non-public session and Selectmen Giunta **seconded** the motion. **Roll call vote:** Dascoulias, yes; Giunta, yes; Wells, yes. While in Non-Public session, the board met to discuss a personnel matter with the Road Agent, Town Clerk/Tax Collector and any other town employee in attendance. The Selectmen reconvened at 7:33 p.m. Selectmen Wells **motioned** to increase all town employee salaries, except for the Police Department, by a total of seven percent. That would be five percent beyond the two percent that was built in to the budget. Chairman Dascoulias **seconded** the motion and the **motion passed unanimously**. Chairman Dascoulias stated the decision to increase employee salaries occurred following the discussion that took place in the non-public session. Julie Lonergan asked where the money would come from if it had not been budgeted. Chairman Dascoulias stated the Selectmen would take care of the issue. Mrs. Lonergan noted that she did not agree with the salary increase. Evelyn Auger stated she was upset that the town employees did not have the courage to ask for the increase at town meeting and instead had waited and asked for the raise from the three Selectmen.

4.0 Authorization of Payroll & Accounts Payable Register – The Selectmen signed the payroll register and a register for one accounts payable item.

5.0 Code Enforcement Report – Building Permits approved/denied for the following items:

TML #	Property Owner	Approve / Deny
15.068.006	Fred & Ida Rivet	Approved
22.141.001	Jonathan & Lindsay Ball	Approved
03.000.000	MATJRM II LLC / Ellis Farm	Approved

The Code Enforcement Officer and the Board discussed an issue regarding TML# 15.076.001. A certified letter will be mailed out and a compliance deadline will be issued to the property owners. The Code Enforcement Officer reported he has discovered three properties that never filed for building permits and suggested building permits be mailed to the property owners with doomsday fines attached for the following TML #'s 10.055.000, 20.061.001 and 20.075.000.

6.0 Appointments

6.1 Mr. & Mrs. Ober – The Board of Selectmen and the Obers signed a settlement agreement pertaining to the Ober's well contamination.

6.2 Helmut Busack and Donald Bormes – Mr. Busack stated he is present on behalf of the Planning Board, in order to present the Board of Selectmen with some derogatory remarks being e-mail by ZBA members. Mr. Busack would like the Selectmen to address the friction that exists between the ZBA and Planning Board. Mr. Busack requested a copy of a letter received by the town dated February 19, 2005

be forwarded to the Planning Board and asked where the Selectmen are with this issue. Mr. Kneuer stated the letter has not been reviewed by the Board due to time spent preparing for town meeting. Selectmen Wells noted the Board was aware of the letter but wanted to give the letter the attention it deserves. The Town Administrator will ask the ZBA Chair to forward a timeline of the ZBA Member's terms, to be sure the terms are staggered and do not all expire in the same year. Mr. Busack and Mr. Bormes requested the rest of the materials in their possession be reviewed in non-public session.

7.0 New Business

7.1 Recreation Commission – Chairman Dascoulias **motioned** to appoint Heather Goodwin to the Recreation Commission effective March 16, 2005 and Selectmen Giunta **seconded** the motion. The **motion passed unanimously**.

7.2 Letter from Peter Thompson – The Board of Selectmen read Mr. Thompson's letter. The Town Administrator will be contacting the Town Planner regarding the town's records request policies. The Board of Selectmen thanked Mr. Thompson for his time.

7.3 Proposal letter from Vision Technology – The Selectmen announced that Vision has given the town an estimate for forty – five thousand dollars (\$45,000) to update the Town's assessed valuation based upon sales. Mr. Kneuer noted a hearing has been scheduled with the BTLA on March 28, 2005.

7.4 MS-2 form, Report of Approved Appropriations – The Board of Selectmen signed the MS-2 form.

7.5 Planning Board Members – Chairman Dascoulias **motioned** to appoint Carmine Cioffi as Planning Board Member effective March 16, 2005 and Selectmen Giunta **seconded** the motion. Chairman Dascoulias and Selectmen Giunta voted **In favor** of the motion. Selectmen Wells **abstained** from the vote. Chairman Dascoulias **withdrew** his previous motion. Chairman Dascoulias **motioned** to appoint Carmine Cioffi as an alternate to the Planning Board effective March 16, 2005 and Selectmen Giunta **seconded** the motion. The **motion passed unanimously**. Chairman Dascoulias **motioned** to appoint Donald Bormes as a Planning Board Member effective March 16, 2005 and Selectmen Giunta **seconded** the motion. The **motion passed unanimously**. Chairman Dascoulias **motioned** to appoint James Wells as an alternate to the Planning Board effective March 16, 2005 and Selectmen Giunta **seconded** the motion. The **motion passed unanimously**. Chairman Dascoulias swore in all of the newly appointed Planning Board members and they all signed their appointment forms.

7.6 Road Agent Position – Faith Tobin asked why the town did not advertise for the Road Agent's position because it is town policy. Chairman Dascoulias stated it was oversight and very few complaints had been received regarding the current Road Agent that has been re-appointed.

7.7 Town Report – Tom Salatiello reported that a lot of property owners in the Town of Sanbornton had not received a copy of the Selectmen's newsletter. The Town Administrator will be checking with Estabrook to see what list was used to mail out the Town Report. Mr. Salatiello asked why the Town's Audit report was not included in the Town Report. Mr. Kneuer stated the audit is now complete but that the final audit report was not available at the time of printing.

8.0 Non – Public Session #2, under RSA 91-A:3,II (c) - The Board of Selectmen went in to non-public session at 8:47 p.m. Selectmen Giunta **motioned** to go in to non-public session and Selectmen Wells **seconded** the motion. **Roll call vote:** Dascoulias, yes; Giunta, yes; Wells, yes. While in Non-Public session, the board met with Helmut Busack and Donald Bormes. The Selectmen reconvened at 9:36 p.m. Chairman Dascoulias stated no decision was made during the preliminary discussion that took place.

Selectmen Wells **motioned** to seal the records of non-public **session #1** for a year and Selectmen Giunta **seconded** the motion. The **motion passed unanimously**. Selectmen Giunta **motioned** to seal the records of non-public **session #2** and Chairman Dascoulias **seconded** the motion. The **motion passed unanimously**.

9.0 Non – Public Session #3, under RSA 91-A:3,II (c) - The Board of Selectmen went in to non-public session at 9:42 p.m. Chairman Dascoulias **motioned** to go in to non-public session and Selectmen Giunta **seconded** the motion. **Roll call vote:** Dascoulias, yes; Giunta, yes; Wells, yes. While in Non-Public session, the board met with Mary O'Neil and reconvened at 10:47 p.m. No decision was made. Chairman Dascoulias **motioned** to seal the records of non-public **session #3** and Selectmen Giunta

seconded the motion. The **motion passed unanimously**.

10.0 Police Details – The Board of Selectmen asked Jeff Jenkins to investigate why the Police detail revenue in 2004 was less than the expenditures. Mr. Jenkins provided the Selectmen with an informational spreadsheet and the Board reviewed. Mr. Jenkins reported that he has contacted Weaver Bros. (a private construction company that had utilized Police details in 2004) and discovered that the town never billed Weaver Bros. for Police details provided in the months of July, August and September. Mr. Jenkins hopes that the contractor will be able to provide the town with the proper amount of detail hours worked. Mr. Jenkins provided the Selectmen with possible billing solutions to better track police detail hours. The Board of Selectmen thanked Mr. Jenkins for his help in this matter.

11.0 REVIEW/APPROVAL OF MINUTES - Members of the Board reviewed the draft minutes of March 8, 2005 at 6:00 p.m. Chairman Dascoulias **motioned** to approve the draft minutes of March 8, 2005 at 6:00 p.m. with amendments and Selectmen Wells **seconded** the motion. The **motion passed unanimously**.

12.0 NEXT MEETING – Wednesday, March 23, 2005 at 6:30 p.m., Sanbornton Town Offices.

13.0 ADJOURNMENT – The Board of Selectmen's meeting adjourned at 11:10 p.m.

Respectfully submitted,
April C. Rollins, Secretary