

BUDGET COMMITTEE
Meeting minutes
June 17, 2014

Present Katy Wells (was late and left early), Roger Grey, Earl Leighton, Jeff Jenkins, John Olmstead and Ralph Rathjen.

At 6:45 pm, Chair Leighton recognized the presence of a quorum and called the meeting to order.

ELECTION OF OFFICERS

As a first order of business, first meeting after the town meeting, Roger made a **motion** to re-nominate Earl Leighton as the Chair 2nd by John Olmstead all were in favor. Roger made a **motion** to have Jeff Jenkins as the Vice-Chair, 2nd by John Olmstead all were in favor. Earl Leighton will be the Chairman for the next budget cycle with Jeff Jenkins as the Vice Chair.

Minutes

Minutes of April 8, 2014, Public Hearing not voted on.

Mail/Correspondence

Roger presented the committee with his suggestion on an approach to this coming year's budget process. The committee decided to reviewed and study this and follow some of Roger's suggestions. (see attached) The committee discussed in length the process of income to the town. Chair Leighton will request this from Bob Veloski. Roger will research and request the amounts of tax arrears. The Budget Committee is interested in the CIPC coming to discuss their thoughts and process to approach the FY16 budget cycle at our next meeting. Ralph offered to collect information on debt services.

Review of Financial Report

Financial Report handed out date 5/31/14, not reviewed tonight

Old Business

None discussed.

New Business

Jeff prepared a new meeting schedule for the committee based on the new budget calendar/cycle.

Other

Katy will provide a new notebook for Ralph our new member and one for the Chair.

Adjourn

At 8:30 pm, Roger Grey made a **motion** to adjourn, 2nd by Chair Leighton all were in favor.

Respectfully submitted,
Katy Wells, Budget Committee Member and Secretary

1. Determine an estimated income for FY15 by:
 - Done* a. Look as historic building permits and permits to date
 - Done* b. Have Bob V review all sources of town income for 5 years
 - Done* c. Have Marla summarize the status of tax/liens/deed as the end of the fiscal year.
2. Based on the above set a BC position on salary/personnel/spending increases for the coming year.
3. Have the Capital Improvement Committee review with the BC all Capital Reserve Funds.
4. Require the town manager to submit detailed expenditure for all expense items requested by the BC.
5. Investigate ways to make the following self-supporting
 - a. Library
 - b. Transfer station
 - c. Ambulance service
 - d. Recreation
6. Have Curt McGee discuss possible areas for cost reductions.

Year	Accession	Addition	Alteration	Commercial	Demolish	New Home	emolish/	Rebuild	Hor/	Manufactured	Housin	Repair	Renewal	Renovations	temporary	Housin	Use	Change	total	Permits	Issue	Total Fees
2014 (YTD)	20	10	0	4	1	4		3		0	0	0	0	0	0	0	0	0			42	\$6,535.00
2013	24	11	0	2	2	5		4		0	0	0	0	1	0	0	0	0			49	\$6,703.00
2012	26	8	0	1	0	4		1		0	0	0	0	0	0	0	0	0			40	\$7,816.00
2011	25	8	0	1	1	8		2		0	0	0	0	0	0	0	0	0			45	\$6,897.00
2010	40	7	0	1	0	1		0		1	0	0	0	1	0	0	0	0			52	\$4,914.00
2009	29	7	4	1	0	8		0		1	0	0	0	1	0	0	0	0			51	\$5,390.00
2008	33	10	5	1	4	11		0		0	2	4	4	0	0	0	0	0			70	\$7,536.00
2007	43	13	2	0	5	15		0		1	2	4	3	3	0	0	0	0			88	\$9,412.00
2006	43	15	7	0	2	21		1		3	2	3	3	7	0	0	0	0			104	\$13,603.00
2005	53	23	3	2	6	36		1		1	2	2	2	2	0	0	0	0			131	\$19,728.00
2004	71	28	7	0	3	29		1		0	2	4	4	0	1	1	0	0			146	\$23,248.00
2003	61	21	17	1	0	28		2		1	0	5	5	0	0	0	0	0			136	\$20,530.70
Totals:	448	151	45	10	23	166		12		8	10	22	15	1	1	1	1	1			912	\$125,777.70