

MINUTES

Sanbornton Capital Improvements Program Committee (CIPC)

Meeting Date and Time: Monday, November 6, 2017 at 6:00 PM

Meeting Place: Town Offices, 573 Sanborn Road, Sanbornton, N.H.

The meeting was called to order by Chair Andy Sanborn at 6:00 PM.

Present: Nina Gardner, Citizens' Representative, Andy Sanborn; Chair/Citizens' Representative, Jody Slack; Planning Board, Dick Gardner; Planning Board, Selectman Katy North

Approval of draft CIPC minutes from 10/23 – Selectman Katy North made a motion to approve the draft minutes of 10/23 with corrections. Nina Gardner seconded the motion and the motion passed unanimously.

New Business

a. Selectman's Report – Selectman North reported that, per the last meeting, the Selectmen have requested an updated road plan from the new Highway Department Director. They have also requested an updated list of vehicles from each department head. Selectman North provided a Capital Improvements Program Committee composition document to members as approved by the Board of Selectmen. She also noted that the next Transfer Station Manager will be in charge of maintaining a log of building maintenance needs for all town buildings.

b. Review of Fire Department Capital Requests – Fire Chief Paul Dexter explained that he is requesting \$80,000 for a fire truck to be replaced in 2020, which is \$10,000 higher than the previous years' requests due to increases in truck costs. He also requested that the Fire Department Rescue Vehicle CRF funds of \$10,000 be transferred to the Fire Truck CRF, and explained that he does not foresee ever purchasing a rescue-only vehicle. This would be requested via a warrant article at Town Meeting for FY19. Selectman Katy North stated that the money could not be used until after FY20 begins, and that the Chief should check with the Trustee of the Trust Funds regarding this. He stated that the fire truck would not be paid for until FY21 because it takes that long to build. Chief Dexter is also requesting a forestry truck replacement for FY22 which would come from the same Fire Truck CRF. Both truck requests are part of the ongoing replacement schedule that has been in place since 2012. Chair Andy Sanborn asked if the fire department vehicles receive ongoing maintenance and if the Chief feels that there is enough money for that. Chief Dexter responded that they do regular maintenance and that the department scrapes by most years with the money in their maintenance line.

c. Review of Police Department Capital Requests – Police Chief Steve Hankard explained that he is requesting \$35,000 for a new Ford Interceptor police vehicle for FY19. Nina Gardner stated that she is in agreement with the replacement plan put forward by the Chief but asked if taxpayers would ask if the vehicles could last longer than 100,000 miles. Dick Gardner suggested that the Chief reach out to other municipalities about what their replacement schedule for vehicles has been. Chair Sanborn requested that Chief Hankard project vehicle replacements out to 2024 in the CIP spreadsheet for planning purposes of the Committee. Chief Hankard is also requesting \$20,000 for a concept and design of a new police station as he has in the past. Nina Gardner asked if the \$20,000 request is going to matter if the police station is part of a larger issue of building space issues in the Town. She stated that she wants the \$20,000 on the CIP plan for 2020 to build community awareness of this need. Selectman Katy North stated that the BOS has not discussed this.

d. Review of Board of Selectmen Requests – Selectman Katy North explained that the BOS is requesting \$45,000 for painting of the town offices and old town hall, for replacement of the

floor grates at the Life Safety building and to replace 3 doors to be ADA compliant. Nina Gardner suggested that this \$45,000 should be put in the CIP plan every year for maintenance and then changed later if needed. Selectman North also explained the BOS request for \$25,000 for building improvements (compactor for Transfer Station), \$25,000 for restoration of the Old Town Hall (to address rot to the backside of the building), and \$5,000 to continue to fund the Phosphorous/Milfoil fund. The milfoil funds have been requested for use from the Winnisquam Watershed Network. Selectman North stated that the CIP Committee will be seeing another request from the BOS for the Lower Bay Road project, but they have not received quotes on this yet. Chair Sanborn suggested putting money on the CIP plan for the roads that are being taken over from the state, such as the 8 miles of the Y Project.

UPCOMING MEETINGS:

Monday, November 27th at 6:00 (Highway Department)

Meeting adjourned at 7:40 pm.

Respectfully submitted,
Audry Barriault, CIPC Secretary