

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

December 15, 2016

MEMBERS

Mr. Irvine, Mr. Sawyer, and Mr. Mertz were present.

PRESENT:

OTHERS

Town Administrator Mrs. Lucas

PRESENT:

CALL TO ORDER:

Mr. Irvine called the meeting of the Board to order at 6:00 p.m.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved the following purchase requisitions:

1. Town Office building – quote to upgrade interior lighting to 1st floor town office and install double flood light to gable end.
2. Hwy Dept – emergency requisition for 2 winter recaps, 2 rims, 2 steer tires, loader tires for F450. There was concern that the tire condition was not found prior to it becoming an emergency.
3. Hwy Dept – emergency requisition for leaf springs on the 2010 Intl.

The board approved the following Building Permit application(s):

1. Flowers Desc Sep Trust, Tax Map R16, Lot 18.
2. Wintringham Rev. Trust – Tax Map U15, Lot 8.

The board approved the following Occupancy Permit application(s):

1. William Murray, Tax Map R6, Lot 54

The board reviewed the following Veteran’s Tax Credit application(s):

1. Ralph & Christine Perron – Tax

The board reviewed the following Intents to Cut Wood:

1. Edwin & Jeanette Huckins, Tax

APPOINTMENTS

*Dave DeVoy
7:00 pm*

Sanbornton Committee members Dave DeVoy, Andy Sanborn, Fire Chief Paul Dexter, Steve Ober and Roger Grey were present as were Fire Chief Drake and Deputy Lang.

Mr. Irvine advised that Mr. DeVoy is present on behalf of the Town of Sanbornton to explore possibilities of shared services and regionalization relative to Fire & EMS. Their committee had met with Franklin and Belmont, and will be meeting with Tilton/Northfield and Meredith. There was discussion on how mutual aid achieves some of the local towns’ goals, how the equipment is shared, and the various problems the departments have with staffing appropriately trained personnel. Mr. Sanborn said Sanbornton has had a lot of discussion on whether to hire two(2) full time EMT/Firefighters and asked how New Hampton would reciprocate if they were to do this as New Hampton may utilize Sanbornton’s services based on the comments made by Chief Drake that he places full-time manned departments on his call cards. Mr. Irvine advised that New Hampton is staffed similarly with part-time personnel so he felt the shared services would be equitable through mutual aid. He noted that New Hampton is now tracking, with Fire House Software, how often and what types of calls it responds to in other towns and that the town wants to ensure

that it can respond to New Hampton residents when needed while balancing response within mutual aid. Mr. DeVoy stated that Belmont had told them they were satisfied with the shared services with Laconia. Mr. DeVoy said he would be talking to the Laconia Fire Chief in the future. There was discussion about sharing services and equipment and it was noted that the Laconia Chief had communicated to the local fire chiefs that regionalization would not likely work in small rural towns. Chief Drake offered to provide the committee a copy of the letter.

The Selectmen agreed to continue with the discussion about the merits of regionalization in the future.

*Fire Chief Michael
Drake
7:00 pm*

Fire Chief Drake was present.

**NON PUBLIC
SESSION**

At 8:04 pm, Mr. Irvine made a motion, seconded by Mr. Sawyer, to go into Non Public Session, according to RSA 91A:3 II (a) Personnel. Roll call was taken, Mr. Irvine-Y, Mr. Sawyer-Y and Mr. Mertz-Y were present and the vote was unanimous.

**RETURN TO
PUBLIC SESSION**

At 8:07 pm, Mr. Irvine made a motion, seconded by Mr. Mertz, to come out of Non Public Session. Mr. Irvine made a motion, seconded by Mr. Sawyer to seal the minutes for 10 years. Votes were unanimous.

Relative to the pressure reducer valve Chief Drake advised that a smaller one should be suitable which will reduce the cost. He anticipates the work will be done by year end.

DISCUSSION

- Copy of memo to Town Treasurer, requesting to move funds from Special Revenue to General Fund for partial payment of the bond and for 2016 Warrant Articles #15-#17.
- Copy of memo to Trustees of the Trust Funds to close Capital Reserve Fund for Planning and Design of Town Buildings with interest and any remainder going to the General Fund.
- Copy of memo to Trustees of the Trust Funds to expend funds from the Town Bridge Repair or Replacement Maintenance Expendable Trust, the Fire Dept Emergency Equipment Purchasing or Repair Expendable Trust, and the Nature and Fitness Trail Fund.
- Letter from GZA reports water quality sampling still finding VOC's in the water at the Public Works Dept and Transfer Station facility.
- Conservation Commission has accepted the Mohawk Trail Riders Snowmobile Club's trail adjustment and trail maintenance plan for Kelley Drake Conservation Area. The change is being done as illegal 4WD use has done damage to the current trail. It was the consensus of the Selectmen to accept the recommendation of the CC Chairman, Daniel Moore after he had reviewed the proposed relocation and maintenance plan for one year, and would sign the agreement once the club completed the form they would then sign it.
- The board discussed an ongoing payment plan for delinquent property taxes that is not being met by the property owner. The board agreed to send the property owner a letter notifying them that tax deeding may begin, inviting them to meet with the board on

1/5/17.

- Letter of interest from resident David Katz, who wishes to serve on the Planning Board. The board agreed to meet with him in April prior to term expirations for the Planning Board.
- RFP for the grader has been issued with submittal by 1/12/17.
- PSNH and the NHEC subsequent briefs filed for appeal to Supreme Court.
- Conservation Commission and Planning Board chairs' submittals for supporting documentation on their testimony for the Northern Pass project.
- National School Choice Week designated for July 22-28, 2017.
- The board reviewed minutes of the Joint Loss Prevention Committee meeting on 11/30/16. Items of concern noted by committee during their review of the 2nd floor of the Town Office:
 1. Door in the upstairs old booking room can be opened from the inside causing a hazard.
 2. Missing plate on electrical outlet in old kitchen area.
 3. Extension cord being used as a permanent electrical connection for the heat tape on the back roof.
- PD Stats – 2 weeks
- Minutes – Held

OTHER BUSINESS

Mr. Mertz asked if based on possible increase in oil prices did the board feel the amount budgeted for the departments was sufficient. The board discussed possibly amending it at the budget hearing if they felt it was necessary.

Mrs. Lucas advised that when Police Chief Huckins did his budget the monies were not built in for the overlap of the officer position so she suggested adding a month of wages and benefits. The Board decided to keep the budget as is and postpone for a month the filling of the Corporal position.

It was the consensus of the board not to hold a meeting on 12/22/16 unless there is a need.

PUBLIC COMMENT

There was none.

ADJOURNMENT:

Mr. Irvine made a motion, seconded by Mr. Sawyer, to adjourn at 8:44 pm. Vote was unanimous.

Respectfully submitted,

Pamela Vose