

Sanbornton Historic District Commission
Sanbornton, NH
Meeting Minutes, September 12, 2017 @ 7:00 PM
At Town Office, 573 Sanborn Road

1. Meeting called to order at 7:00
2. Roll call:
 - a. Present: Nina Gardner and Stuart Dyment, members; Katie North-Wells, Selectman's Representative; Linda Salatiello and Franz Vail, alternates.
3. Nina Gardner agreed to assume the role of acting chair.
4. Seating of alternates for absent members:
 - a. Franz Vail and Linda Salatiello were seated for vacant positions
5. Recording Secretary:
 - a. Franz Vail will prepare minutes.
6. New Business:
 - a. Gary & Betsy Shull appeared in support of their application to change colors at their home on Sanborn Road, Lot 022, Map 26.
 - i. The Chair stated that the application was complete and the public hearing was properly noticed.
 - ii. The Shull's described their intention to replace windows with modern thermopane windows with inserts to simulate divided lights, repaint the house in the same color, paint trim, doors and shutters white (it is now jade) and replace the garage door, again painted white.
 - iii. The Commission discussed the matter, noting that the house is not historic and the colors are appropriate for the district.
 - iv. The Public Hearing was opened; there were no abutters present; the hearing was closed.
 - v. Linda Salatiello moved to approve the application, seconded by Katie North-Wells. The motion carried unanimously, with no abstentions.
 - b. Caitlin Corbett appeared for a pre-application consultation regarding siding at her home on Tower Hill Road, Lot 20, Map 22.
 - i. The Corbett's plan to replace their siding with cedar and to repair any damaged trim. They have not made a color selection yet. They also plan to add storm windows.
 - ii. The Commission notified Ms. Corbett that the HDC must approve any color change and she should make application and return to the Commission when colors are chosen.

7. Approval of HDC Minutes:
 - a. Minutes from the July 11, 2017 were reviewed and approved – motion made by Linda S. and seconded by Nina G.
 - b. Minutes from the May 9, 2017 were reviewed and approved – motion made by Linda S. and seconded by Nina G. with Katie N-W abstaining.
8. Old Business:
 - i. There was no old business.
9. Other Business:
 - a. The UCC Church requested to be on the agenda tonight regarding new signage at Lot 44, Map 26, but could not attend.
 - b. Franz V. has requested to step up to full membership and this will be taken up by the Selectboard tomorrow, 9/12/17.
 - c. Nina Gardener suggested Tim Burke as a possible new member for the board.
 - d. A swimming pool has been constructed in the Historic District without an application having come before the Commission. This was caused by an oversight shortly after the Town Planner left the Town's employment. The Commission discussed the situation and believes that a letter from the Commission should be sent to the property owners informing them of the error and requesting a visual buffer be provided. Franz V. made a motion to this effect, seconded by Linda S., motion being carried. Katie N-W will bring this matter up to the Selectboard to see if that Board will co-sign the letter.
 - e. Linda S. left the meeting at 7:50.
 - f. The Commission discussed sending a letter to all residents of the Historic District welcoming new residents, promoting the historic nature of the District and as a reminder that HDC review is required for certain actions. No action was taken at this time.
 - g. The Commission also discussed, with no action taken:
 - i. The CLG grant application process and timing
 - ii. Commission structure and support from other Town staff and Boards
 - iii. The budget
10. The meeting adjourned at 8:43. Motion made by Stuart D., seconded by Franz V., motion carried.

Respectfully submitted,

Franz K. Vail