

Sanbornton Public Library Board of Trustees
Meeting Minutes of May 16, 2017

PRESENT: Marcia Haigh, Kris Rathjen, Audry Barriault, Carol
Raymond

ABSENT: Marj Bray, David Adams

ALTERNATES: Grita Olmstead, Bill North

Call to Order: Meeting called to order at 7:00 p.m.

Secretary' Report:

No Report

Motion: Audrey/Carol to accept the Minutes from April 18, 2017 as submitted.

Motion Passed

Treasurer's Report:

Marj was absent this evening but we are on track to the end of the year.

Discussion to use money that will be available at the end of the year to do some deferred maintenance such as carpet cleaning, window washing and waxing the floor upstairs approximate cost is \$1,125.

Motion: Kris/Carol to have Marcia takes care of the deferred maintenance.

Motion Passed.

Building Report:

No Report

Old Business:

Personnel policy revisions, Carol and David, made the changes to the document and are almost finished and ready for the Board to review. The Draft document will be sent to the Trustees to look over and comment on the changes for the next meeting.

Trustee Conference:

David, Carol and Marge will be attending and have coordinated what they will be attending so that no one attends the same workshop.

Pay Study update – Meeting on Thursday with department heads to discuss.

Motion: Carol/Kris to accept that the pay grades for the staff are appropriate for each position.

Motion passed

New Business:

Employee Reviews have been completed by Marcia. Marcia's review will be completed next meeting when the entire board is present.

A request has been made for a program for a "Widows Club". Marge is researching the idea and will report to the board next meeting.

Other Business:

Summer Reading Program is just about ready, should be an exciting summer.

Computers need work, will report more next meeting

Kris attended the FSB workshop on grant writing but really did not pertain to the Library as we are not a 501(c) 3 nonprofit. If we are to get grant money it will be from places such as Home Depot, Lowes etc. for specific projects.

Meeting adjourned at 8:10 p.m.