

# Town of Sanbornton ~ Recreation Commission~ Meeting Minutes

*April 12<sup>th</sup>, 2016 ~ 7:00 p.m. ~ Highway Garage*

**Members:** Tracy Wood – Chair, Marc Cray, Heather Goodwin, Joel Smith, and Karen Ober-Selectmen Representative

**Present:** Tracy Wood – Chair, Joel Smith, Marc Cray, Heather Goodwin, Karen Ober (arrived 7:30pm)  
Also attending Coordinator Lonergan, Dolly Elliott and Justin Barriault

**Meeting Minutes: *Motion:*** A motion was made by Goodwin and seconded by Cray to accept the meeting minutes as read for the March 8<sup>th</sup>, 2016 meeting minutes. Vote: Affirmative – Unanimous.

**Financials:** Monthly financials sheets were reviewed for March.

Lonergan presented a draft of a Financial Assistance Application to the Commission. Lonergan reached out to other area departments for their applications and developed one for the Commission. Discussion on the application ensued and members will bring back any changes or suggestions for the May 10<sup>th</sup> meeting.

**Commission Member Terms:** Lonergan updated that she has researched the terms of the Commission and there is currently one vacant position and that term ends in 2018. Goodwin's term 2014-2017, Cray's term 2015-2018, Smith's term 2013-2016, and Wood's term is 2014-2017. The open position is posted on the Town's website.

**Program Fees:** Wood requested a fee summary for all programs and activities. Lonergan provided a detailed list for the Commission to review. After lengthy discussion on the fees Lonergan was tasked with surveying area towns for their program and activity fee structure. Lonergan will work with Elliott on developing a fee structure for the Before & After School Program. Lonergan will report back at the May meeting with the information requested.

**Before & After School Program:** Elliot updated the Commission on attendance and the fluctuation on attendance numbers. The school is providing a homework club and Girls on the Run; this affects our aftercare numbers on a few days of the week. Elliott noted both clubs are good for the students and some students come to the aftercare program when those clubs are finished for the day.

***Motion:*** A motion was made by Smith and seconded by Cray to purchase the paper products supplies requested by Elliott for the B&A program and Summer Camp not to exceed \$250.00. Vote: Affirmative – Unanimous.

**Summer Day Camp:** Lonergan updated that the brochures were out and packets are ready for anyone interested in sending their child to camp this summer. Elliott updated that a camp counselor has taken on another job but will be available on a limited schedule. Elliott said she will be able to cover hours with another part time counselor. Ober asked how many kids can attend camp. Elliott replied forty –five a day. However as the schedule is flexible we have usually over sixty kids who are registered for camp. Elliott also updated that new CIT (Counselors in Training) are being interviewed for the summer. Elliott explained that one of the goals of the summer camp is to provide community service projects. Once again the camp will participate in a food drive and back pack drive for the local food pantry. The Commission thanked Elliott for all her hard work.

**Beaches:** Lonergan updated that there are ads out looking for a WSI and Lifeguards. Lonergan has reached out to last year's employees and is in hopes they will return. Lonergan will contact Swim NH to see if they can post the positions.

**Senior Trip:** Lonergan is coordinating a day trip to cruise on the Isle of Shoals in late June.

**Town Park Moving Forward:** A list of volunteers and people wanting to help was reviewed. Lonergan sent the building plans out and a volunteer is having them redone in color. Lonergan will send the spec sheet to another *volunteer* who offered to price out the building. The Commission is in hopes to have the two items back for the May meeting. Lonergan went over the yard –plant sale fundraiser. Barriault suggested adding a 50/50 raffle and possible a basket raffle to help boost fundraising. Possible upcoming fundraisers discussed: Golf Tournament, basketball Tournament, Scavenger Hunt, Mini Golf Tournament, etc.

# Town of Sanbornton ~ Recreation Commission~ Meeting Minutes

*April 12<sup>th</sup>, 2016 ~ 7:00 p.m. ~ Highway Garage*

Loneragan did say that a donation jar will be displayed at all activities. At the Easter Egg Hunt \$43.00 was collected from the donation jar.

Chairman Wood stated we should be clear in saying we want to “replace” the building at the Town Park. We are not seeking a “new” building. The Commission plans to continue to move forward to replace the building at the Town Park.

**Town Park Field:** Loneragan updated that the Town Park field needs to be fertilized now. The field is in tough shape and needs maintenance done. Loneragan will ask the BOS to pay to have the field fertilized from the General Government line 4194.396 General ground / maintenance fund. There are more than sufficient funds in the line to cover the cost of the fertilizer. If the BOS does not honor the request Loneragan will ask the landscaper to hold off payment until July 1<sup>st</sup>.

Loneragan requested that a 12 C.Y. load of certified playground chips be delivered to replenish the chips on the playground. **Motion:** Cray made a motion and seconded by Smith to order 12 C.Y. of certified playground chips for the Town park playground and have them spread not to exceed \$500.00. Vote: Affirmative – Unanimous

**Facebook:** We are now on Facebook. Our page is Sanbornton Recreation. Barriault suggested adding the word “department” to our page so it is easier to find. This page is for information only and Loneragan noted that no commenting is allowed on the page.

**Website:** Loneragan received feedback that the Town’s website does not list all the Recreation Department activities. Loneragan is working with Jutton to redo the recreation page so all programs are listed.

**Tennis Lessons:** Loneragan shared that free tennis lessons will be offered by Lakes Region Tennis Org. at Tilton School this summer from June 27<sup>th</sup> – August 3<sup>rd</sup>. The flyer will go out early next week.

**Golf Lessons:** Golf Lessons for children and adults will be offered at Den Brae Golf Course. Loneragan is working with Scott Cote on offering lessons for this summer.

Cray made a motion to adjourn the meeting at 8:43pm. Smith seconded the motion. All in favor motion passes unanimously.

The next scheduled Commission meeting is Tuesday, May 10<sup>th</sup> 7:00pm at the Highway Garage.

Respectfully Submitted:

Juliana E. Loneragan, Coordinator

These minutes are subject to review and approval of the Recreation Commission.