

Town of Sanbornton ~ Recreation Commission~ Meeting Minutes

August 18th, 2016 ~ 7:00 p.m. ~ Highway Garage

Members: Tracy Wood – Chair, Marc Cray, Heather Goodwin, Joel Smith, and Karen Ober-Selectmen Representative

Present: Tracy Wood – Chair, Joel Smith, Heather Goodwin, Karen Ober also attending TA Katie Ambrose & Coordinator Loneragan

Meeting Minutes: *Motion:* A motion was made by Goodwin and seconded by Smith to accept the meeting minutes as read for the June 14, 2016 meeting. Vote: Affirmative – Unanimous.

Financials: End of 2015-2016 fiscal year financials were reviewed. Financial sheet with revenue and expenditures from July 2016 were reviewed. Loneragan updated that a new computer for the Recreation dept. was ordered as the hard drive was going in the old computer. Goodwin made a motion, seconded by Smith to purchase QuickBooks 2016 from the NLF and not to exceed \$200.00. All in favor motion passes.

Adult Coed Volleyball: Loneragan noted that she secured the volleyball poles stored in the B&A with two ratchet tie down straps. The program is scheduled to start in mid-September.

Adult Pick-Up Soccer: This new free program runs Thursday nights at 6:30pm at the Town Park. Ken Edwardson is running the free pick-up program.

Beaches: Loneragan updated that Hermit Beach was posted on Tuesday for high bacteria count. DES called late this afternoon to say the ban was lifted. Loneragan will go to Hermit beach tomorrow morning to remove the posting.

Before & After School Program: Program will start the first day of school on August 29th. We have new children already signed up for the start of school. The program was cleaned on Monday and is ready for the first day.

Challenger Soccer Camp: We had 18 campers take advantage of the week long summer soccer camp. I received many compliments on this year's coaches.

Christmas Social: The date of December 4th is set for the Annual Christmas Social at the Town Hall. Loneragan will check with others who are also doing events that first week in December as not to double book parking etc.

Fall Field Hockey: Program scheduled to start at the end of August. Program will run on Tuesday nights and Saturday mornings. Loneragan is trying to secure the WRHS field hockey field for Saturday practices.

Fall Soccer: Soccer is starting this upcoming Saturday for 2nd- 6th graders 9-10:30am at the Town Park. Loneragan is finalizing coaches for all levels. Soccer game planning session will be Monday, August 29th at the Franklin Recreation Center.

Halloween Party: The Annual Halloween party will be held on Saturday, October 29th at SCS from 4pm-5:30pm. Loneragan will once again invite the Student Council from WRMS &WRHS.

Town of Sanbornton ~ Recreation Commission~ Meeting Minutes

August 18th, 2016 ~ 7:00 p.m. ~ Highway Garage

Men's Basketball: Lonerger said program will start mid-September. Lonerger is looking for someone to run the program.

Old Home Day: Lonerger updated that the games provided by the Recreation Dept. were not well attended. Lonerger said she will attend meeting next year and offer to run an event or help out in another way.

Summer Basketball: This summer twenty-three children participated in the summer skills and drills offered at the WRMS. The program was coached by Bob McNutt and was held from 5 to 7pm.

Summer Camp: Camp ended on August 12th. Campers enjoyed seven weeks of activities and field trips. Lonerger stated that staff did an excellent job and will have final numbers for the next meeting.

Swimming Lessons: The second session of swim lessons has started and will end at the end of this week. Lessons were well attended.

Tennis: Thank you to Lakes Region Tennis Association for offering free tennis lessons this summer at the Tilton School. Lonerger received lots of positive feedback from the participants.

WRBR Softball: Lonerger updated that she had attended a meeting of the WRBR Softball. The league would like to come play more games at the Town Park. The league also would like to possibly install a batting cage and make improvements. Goodwin stated until there is a presence at the Town Park we shouldn't accept any donations. Vandalism continues to be an issue. Cameras were discussed and Lonerger will get prices to have cameras installed and out into the budget. Wood suggested that maybe the league could contact WRSD and possibly have a batting cage at WRHS or WRMS there as it be centrally located and more apt to be properly maintained by WRSD staff.

Yoga: Mia and Janice have been teaching yoga classes at the Town Hall. Lonerger noted that attendance is low. Wood made a suggestion having a discussion with the instructors of possibly offering a senior discounted rate and paying them a flat fee to teach so that more seniors could attend the sessions.

Background Check: Lonerger will send the draft background policy/procedure to the TA to review and then present to the BOS for approval.

Salary Guidelines: Lonerger presented to the Commission the Fair Labor Standards Act ("FLSA") overtime Final Rule that takes effective December 1, 2016. Lonerger stated as a salary employee this affects her. The Commission discussed at length and the TA will review. It was determined that next year's budget will have to have an over time line added to the budget. The Commission encouraged Lonerger to keep close track of hours and take time off during the week so not to work over forty hours if working nights and weekends.

Fall Fundraiser: Smith suggested an event at the Town Park. Goodwin said she would like to hold a dinner dance and raffle. Lonerger will call area venues to see if one can be donated or offered a low cost and determine capacity. One suggestion is to raffle off the Dept. 56 Christmas Village. Wood suggestion \$5.00 per ticket sell a minimum of 100 tickets and draw the raffle at the Christmas Social. Lonerger will work on the fundraiser ideas.

Town of Sanbornton ~ Recreation Commission~ Meeting Minutes

August 18th, 2016 ~ 7:00 p.m. ~ Highway Garage

Budget for the 2017-2018: Ober was able to clarify that the directive from the BOS is that our budget should be “business as usual”. Meaning no increase, no new programs only what is needed to run the department. Wood asked if the BOS would be putting in a line item for a new building at the Town Park. Ober said that will have to go before the voters at Town Meeting. Wood asked if Ober would ask the board if they would consider the request. Ober said she would ask BOS. Goodwin followed up with if it goes as a warrant article will the BOS support the article. Goodwin asked how we can make that happen as if it is supported by the BOS we come across as a united front. She hopes that the BOS will support the article.

Meeting adjourned at 8:25pm.

The next scheduled Commission meeting is Tuesday, September 13th, 7:00pm at the DPW garage.

Respectfully Submitted:

Juliana E. Lonergan, Coordinator

These minutes are subject to review and approval of the Recreation Commission.