

Town of Sanbornton ~ Recreation Commission~ Meeting Minutes

September 12th, 2017 ~ 7:00 p.m. ~ DPW Garage

Members: Marc Cray, Heather Goodwin, Tracy Seavey, Joel Smith, and John Olmstead-Selectmen Representative

Present: Marc Cray, Tracy Seavey, Joel Smith John Olmstead – Selectmen’s Rep, non-members: Kate Osgood, Dolly Elliott, and Coordinator Julie Lonergan

Meeting opened at 7:00pm.

Meeting Minutes: A motion was made by Olmstead and seconded by Cray to accept the meeting minutes as read with changes for the August 8, 2017 Recreation Commission monthly meeting. **Vote: Affirmative-Unanimous.**

Financials: The Commission reviewed financials of expenses and revenues for July & August.

Budget: Lonergan noted that the budget was due to the BOS by Friday, September 29th. Lonergan also shared the memo from the BOS and their recommendations pay grade and step and pay matrix material. Lonergan noted that she did not agree on where people were placed on the matrix. Olmstead noted that the BOS is trying to get everyone on the 25th percent step of the pay matrix by the 2019-2020 budget cycle. Lonergan noted that the job description of B&A Assistant should be removed and the Summer Counselor job description should be changed to Counselor to encompass both the Summer Camp Counselor and B&A Assistant Job description. Lonergan noted that line 610 is what the field trips come from. Osgood suggested getting a complete breakdown of line 610 and maybe adding more lines for clearer breakdown. Smith suggested that Lonergan make notes and present back to them. Lonergan requested that the Commission hold a meeting before budget is due to go over and review the budget and make changes that they see necessary.

Revolving Fund Request: Lonergan requested that the Commission purchase wheels for the field hockey goals. It was discussed that goals should be secured so they couldn’t e easily removed. It was determined that the goals will need to be locked so that they cannot be moved from the park. **A motion** was made by Cray and seconded by Smith to purchase wheels for the field hockey goals and locks to secure them not to exceed \$350.00. **Vote: Affirmative-Unanimous. A motion** was made by Cray and seconded by Olmstead to expend no more than \$500.00 on Halloween & Tree lighting supplies. **Vote: Affirmative-Unanimous.**

NHMR Meeting: Osgood asked if the secretary position has been filled. She then asked if the secretary position needed to be filled by a full member. Lonergan will contact NHMR for clarification and report back in October.

Trunk or Treat: Seavey reported that she had met with the Chief Hankard and reviewed her plan. Chief Hankard a few great suggestions that Tracy said she will incorporate in to the plan. She said that the PD was going to support the activity. Lonergan will request the usage from the SAU.

Before & After School: Elliott presented that the B&A program is growing. She noted that she has gone to a calendar for when children are attending and a wait list. Elliott noted that the Before Care for the first time is now on a wait list too. As the program is so busy Elliott said she needs a third person to cover until the numbers go below the State Licensing ratios. Lonergan shared what was left in the budget in line 4520.115 showing a weekly breakdown. Lonergan said roughly 10 hours a week during when the program is open is available. Discussion was held if we need to move money

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from one line to another was discussed. Olmstead noted that we need to stay within budget. All line item transfer need to have BOS approval. Smith said let see how things progress and if need to we will set up a meeting with the BOS.

Senior Trip: Lonergan updated that she was seeking free tickets for the NH Speedway Light show for the senior trip for those who do not drive at night to see Christmas lights. We discussed on how to get people picked up and or get volunteers to bring them to the bus. Lonergan will reach out to people on who might be willing to help.

Yoga: Lonergan presented that yoga will start up at the Library again this fall. There will be three separate sessions. Session will be broken down into months and to receive the discounted price the entire session must be paid in full. No refunds or transferring to another session will be allowed. Drop in price will be \$10.00 per class.

Other: Smith wanted to thank Cray for alerting the Commission on the condition of the Hermit Beach road. Smith also wants a thank the Highway Dept. for the doing such and nice job and quick response. Smith wrote a thank you note to the Highway Dept. and the Commission members signed.

Coordinator Update:

Fall Field Hockey numbers: 18 girls currently

Fall Soccer numbers: Pre-K: 25, K&1: 26, 2&3: 18, 5th &6th: 24

Adult Co-Ed Pickle Ball- Scheduled to start Thursday, September 21st

Adult Co-Ed Volleyball - Scheduled to start Monday, September 18th

Halloween Party Oct 28th

Christmas Social Sunday, December 3rd

A motion was made by Cray, seconded by Olmstead at 8:20pm to adjourn. **Vote:** Affirmative-Unanimous

Next Meeting: Tuesday, October 10th 7pm at the DPW garage.

Respectfully Submitted:

Julie Lonergan

Juliana E. Lonergan, Coordinator

These minutes are in draft form and are subject to review/change and approval of the Recreation Commission.