

Approved Sanbornton SW Committee

April 4, 2016 Meeting

Call to order at 5:00 pm

In attendance: Tara Mae Albert, Lynn Chong, Andy Sanborn, Donna Schimming, Jeff Burns, Jennifer Holt, John Olmstead,

Towns People: Brian Bordeau, Mike Adams, Rachel Paige, Mike Laughy

Meeting Minutes from March 7th and March 25th were accepted.

Jen Holt – Interview with Kevin Austin

- Kevin informed Jen that the metal dumpster would be removed from the site by request of the Selectmen.
- Whatever metal is on-site at the time of removal will go into the dumpster so the town does not have a loss. If it goes empty, it costs the town and if it has metal, the town could break even or have a profit.
- This leaves the TS with no place to store “non-desirable” metal besides the pile
- The employees need a metal pile for their use, accessible only to them.
- Kevin’s direct concerns with metal pile/dumpster:
 - Safety of “pickers” and other customers to the TS
 - Dumpster leaving is not a good thing because no place to stockpile the metal that is not being “picked”
- Jen’s Notes:
 - Dumpster to be removed this weekend per Selectman. All existing metal in metal pile to go in dumpster per Selectman and removed. At cost to Town. No place to store or dispose of metal not suitable for metal pile. Still need dumpster for employee use only. Kevin monitors dumpster and calls for disposal, when full Town makes full profit. No time line exists to empty dumpster, only empty when profitable to town. Kevin can store said dumpster inaccessible to townspeople therefore eliminate waste of useable metal from trash. Currently there Needs a plan to set up removal of metal from metal pile.
 - Kevin has suggested “moving the backhoe and forklift (currently housed on end of green attached garage)to their previous location of in building where swap shop and recyclables are housed. Moving swap shop into end of storage green garage where backhoe & forklift is housed. This offers 3 parking spots directly in front of building helping rectify some of the traffic concerns and eliminates safety concerns with those visiting swap shop and patrons visiting recycling. Decreases swap shop visitors from crossing traffic route repeatable. Also, leaves Rec Dept storage untouched in current location at Transfer Station.”
 - Kevin Has created a Red Policy & Procedure binder which is located in office for employees. He is adding a section for Transfer Station volunteers.
 - Kevin is “ looking into the option of adding compactors for use with cardboard and aluminum, they could be housed in the vicinity of the metal pile. This elevates space/storage issue. Is self-contained

with covers. Kevin will be Going to a vending show to get prices and talk to vendors about options. Town will be able to sell compacted cardboard and aluminum for profit.”

John Olmstead – Explanation of removal of dumpsters

- At the March 23rd BOS meeting, the BOS were so chastised for not implementing Article #2 as it was voted on in December 2015 they voted to have the metal dumpster removed.
- Kevin is to fill the dumpster with all remaining metal on the property as of 4/8 and then the dumpster would be removed that day.
- He also stated that if they changed their minds it would cost the town \$200 to keep the dumpster.

Metal Pile Suggestions/Concerns/Statements

- Brian Bordeau – The TS Manager had no choice but to remove the dumpster as he was directed by the BOS. He felt it was a mistake to get rid of the dumpster without the TS Manager & DPW Director not present, however, he sees their vote as final.
- Lynn Chong – Offered that Schnitzer Steel Industries will come direct to the facility with their truck and pick up the metal with their claw truck. Also, we could put down a concrete pad or use concrete blocks to make a pad.
- Jen Holt – Concerned that we need a dumpster to put unwanted metal in it.
- Tara Albert – Offered to speak to NRRRA to see if the town could keep the dumpster without accruing the \$200 fee with the caveat that the town is attempting to remedy storage issues and wants to take more time figuring out the process. This offer would depend on the John taking this information back to the BOS to discuss at the 4/6 meeting.

Address Tara’s Email dated April 1, 2016

- Items of concern were: when to “invite” guest speakers, emergency SW committee meetings, sign-in sheets, and agenda items.
 - Committee members agreed that invited guests should be on the monthly scheduled meeting date of the third Monday
 - Committee member explained emergency meetings would rarely happen but do happen when decisions are made that affect the work of the SW Committee
 - Sign-in sheets to include guests would happen
 - Committee members are looking to the BOS for our function as the SW Committee to put together our agenda items and also we need to stick to the agenda

Request to the BOS

- The committee has a request to the BOS for them to provide the SW Committee with their role within the town.
- What exactly is the function of the SW Committee and how does the BOS want us to proceed with our activities?
- Andy made a motion for this to be voted on; Tara seconded. Passed unanimously.
- Also, clearly identify what John’s role is on the committee. Is he a liaison, voting member, etc?

SW Committee Priorities - Ideas

- Examine the current existence of single stream
- Educate the residents on current markets and decisions made

Adjourned at 6:00 pm