

Sanbornton Solid Waste Committee (SWC)

July 17, 2017 Meeting

Call to order at 5:38 pm

In attendance: Tara Mae Albert, Jen Holt (Chair), Dave Swanay, Bob White (alt.), Andy Sanborn (Alt.)

Towns People: None

Jen made a motion for Andy and Bob to vote for this meeting. Tara Seconds. Discussion? – No.
Opposed – 0; Passed - 3

Minutes for 6/5 and 6/17

- 6/5: Andy moves to accept minutes with amendment. Dave Seconds. Vote Aye -5; Nay - 0
- 6/19: Andy moves to accept minutes with amendment. Dave Seconds. Vote Aye -5; Nay - 0

Briefing with BOS and Jen Holt, Chair

- Listening to the meeting minutes to determine how the SWC should move forward.
- Restructuring the SWC giving each member a task to get things done
- SWC members may speak with the TS Manager, however, not impede with his daily activities at the TS
- Our marching orders come from Article 2
- Urgent needs & priorities
 - Budget (c): end of September
 - Permit & operating plan (a&b): rewrite
 - Safety issues from Primex Report
- Warrant Articles for cement pads (d) and unsuitable metal pile container (e)
- Andy made a motion to approve Items a-e in #3 on the Agenda. Seconded by Jen. Vote Aye -5; Nay - 0

SW Policy

- In the event SWC has an occasion to formally address BOS for the purpose of making requests or recommendations, the chairperson shall contact Town Administrator to have SWC placed on BOS Agenda. Chairperson and applicable SWC members assigned to tasks shall attend BOS meeting to present information to BOS to clarify questions or concerns that may occur.
- Dave made a motion to pass pending typographical corrections. Seconded by Bob. Vote Aye - 5; Nay - 0

Tasks moving forward & committee volunteers

- Update TS Operating Plan to be pertinent to 2017 operations. Necessary to correct permit compliance status with NHDES. To be submitted to BOS ASAP. Bob and Tara to work on this.
- Correct the TS Permit to reflect current operations. To gain “permit compliance” with NHDES. To be submitted to BOS ASAP. Discuss suggestions for changing from a Standard to PbN. Bob and Tara to work on this.
- SWC to research pricing and plan for TS Cement Pad. Cost of materials, company used to

contract project, cement company bids. Cement pad requires warrant article for FY 18-19. Department heads budget due approximately 9/24. To be submitted to the BOS by 8/21. Committee member - Jeff Burns to work on this.

- SWC to research 2 pricing quotes for a container to house “unsuitable/Hazardous scrap metal”. Metal container will require a Warrant Article for FY 2018-2019. Department heads budgets due approximately end of September. Committee Member – Andy Sanborn to work on this.
- SWC to Assist TS manager as needed with formulating, researching and finalizing FY budget 18-19. Department budgets due to BOS around 9/24/27 (Committee members working on budget prep will coordinate with Kevin the most convenient, non-intrusive hours at TS to accomplish task as determined by Kevin) Bob and Dave to work on this.
- Tara made a motion to accept as assignments as volunteered. Seconded by Jen. Vote Aye -5; Nay - 0

SWC Mission Statement & Operating Guidelines

- SWC was given extensive documentation regarding the mission statement, guidelines for town committees and operating guidelines.

Other Business

- MSW Compactor needs to be repaired or replaced sooner rather than later. \$6-8K
- SWC feels that Kevin & Brian need to take this issue on with the BOS because this is a known issue that needs to be taken care of and does not require research or guidance in any way.

Questions & visit to other TSs

- Condense the questions given to the BOS
- Gather information in the best manner possible without having to travel around the state.
- Talk with Johnny VanTassell to fact find regarding the past operations at the TS.
- Find the records of the old SW Operating Plan.

Next regular meeting is August 21, 2017 at 5:30.

Adjourned at 7:25 pm.