

## SWC Draft Meeting Minutes-1/15/18

1.Meeting called to order at 5:36.

2.Attendance-Present;JenHolt,TaraAlbert,BobWhite,Dave Swaynay,Jeff Burns&Andy Sanborn.

Absent:Lynn Chong.

3.Motion made by Jen Holt for Alternate to vote fulfilling quorum. Second by Tara Albert. Discussion-Andy Sanborn volunteers to vote. Vote; Yes-4, No-0, Abstain-0.

Andy Sanborn to vote during this meeting.

4.Review of Meeting Minutes 12/11/17. Motion made by Jeff Burns to accept/amend minutes. Second by Andy Sanborn. Discussion-Amend minutes to reflect correct spelling of Transfer Station manager name-Rick Razinha.

Vote; Yes-5, No-0, Abstain-0. 12/11/17 Minutes accepted as amended.

5. BOS Updates-Jen

-The Transfer Station will close 1 hour early on 2/10/18 at 4:00 pm.Allowing Transfer Station employees the opportunity to attend the Sanbornton Employee appreciation reception at the Town Hall.

-The Selectman have 2 candidates to replace employees at the Highway department.Once hired this will allow Rick Razinha to focus his time into his new position as Transfer Station Manager.

-Selectman North has been assisting the Transfer Station with operating issues as they emerge.

6. Update of Transfer Station Permit- Bob White reports the Permit is finalized and ready for submission.

7. Update of Transfer Station Operating Manual- Tara Albert shared a copy of the Operating manual. At Tara's request the committee reviewed and made suggestions for the manual revision. Tara will be contacting Rick Razinha to schedule a time to review the Operating manual and seek Rick's input and revisions he may request.

8. SWC members discussed when the new Permit and Operating Manual could be presented and submitted to the BOS. Committee members-Tara Albert, Bob White and Jen Holt will do so on 2/28/18. After submission, the BOS will be responsible for submitting the Permit to the State D.E.S. for the States approval. Along with approving The New Operating Manual which is required to be housed at the Transfer Station.

9. Transfer Station Expenditure analysis update-Dave Swaynay reports that based on records from 7/1/16-6/30/17 the Transfer Station is down \$9,590.26 in income. In addition to this Dave has noticed that since Kevin Austin left, C&D has been losing revenue. The committee discussed ways to help mitigate the issue. Upon further discussion the committee agreed that a clear cut, simple way of charging for C&D would help stop some of the lost revenue at Transfer Station. The current methods and fees are very ambiguous and leave much room for error. Dave and Bob will continue to monitor the expenditures.

10. C&D Scale research-Andy Sanborn & Jeff Burns. Andy Sanborn has researched a mode of measuring for C&D that would potentially

eliminate the expense of a large scale and the logistics that would accompany it. Andy is researching the use of a commercial scale kit that goes under roll offs and dumpsters for commercial trucking. Similar to the scale system currently used by the State Police to check load weights on commercial trucks. This type of scale would be useful for electronics,C&D and Single Stream if the need arose. With a refined fee schedule according to weight, the guess work for estimating how much waste a resident is to be charged is eliminated. Andy will gather more data on cost of said system,certifications,etc. Tara advised the committee that if this system is feasible there are grants available to help mitigate the costs to the Town. In addition to this, no other Town has implemented this use for that type of scale,making Sanbornton pioneers if we are actually able to utilize this type of scale for charging waste at our Transfer Station.

11. Other Business-The committee discussed looking into more signage for the Transfer Station specifically for Single Stream.

12. Public Comment-none.

13.Next regular meeting 2/19/18

14. Meeting adjourned at 7:40 pm.

Minutes Respectfully Submitted,

1/31/18

Jen Holt-Chair

