

Town of Sanbornton

Department of Public Works

P.O. Box 136, Sanbornton NH, 03269

Phone 603-286-8252 Fax 603-286-9455

**Roadway/Trench Opening Permit**

Date: \_\_\_\_\_

Location:

\_\_\_\_\_  
\_\_\_\_\_

Tax Map \_\_\_\_\_ Lot # \_\_\_\_\_

1. A permit fee of \$150.00, cash or personal check, is required before permit will be issued.
2. All pavements will be saw cut by machine on all sides of the excavation area.
3. Excavation will be performed so as to minimize the width of the area to be disturbed.
4. Excavation below subgrade will be saved for back fill to prevent frost differential.

5. The disturbed area will be backfilled in eight (8) inch lifts and thoroughly compacted to twelve (12) inches from the bottom of the existing pavement.
6. Twelve (12) inches of crushed gravel shall then be compacted in place.
7. The pavement shall then be cut neatly on either side of the trench to provide a one (1) foot minimum overlap of the final patch on undisturbed base material.
8. Hot bituminous pavement (HBP) will be replaced to the existing thickness of the surrounding pavement. The final patch will be two (2) inches of base course and one (1) inch of wearing course.
9. If HBP is not available cold patch may be compacted in place three (3) inches thick until HBP becomes available and placed as described above.
10. Existing grass areas, sidewalks, curbing or shoulders shall be returned to original or better at the contractor's expense Traffic shall be maintained during construction and will be protected by suitable signs and barricades. Flaggers and/or uniformed police will be provided at the discretion of the Police Chief in accordance with the Town of Sanbornton Ordinance UTILIZATION OF ROADWAY – TRAFFIC CONTROL OFFICERS when two-way traffic cannot be maintained.
11. A standby crew will be made available when the job site is inactive, weekends and holidays for emergency repairs. Names and telephone numbers will be made available to the Sanbornton Police Department as well as recorded on this permit.

12. Appropriate access to abutting properties shall be maintained at all times. Open trenches outside normal working hours will be allowed only by permission from the Director of Public Works.
13. Trenches or pavement cuts will not be left unpaved overnight.
14. Catch basin grates, manhole covers etc., shall be adjusted by the permittee to be level with the new surface.
15. Any future distortion of the trench or trench lines due to settlement or other causes attributed to the construction during a two (2) year period after completion shall be corrected at the owner's expense.
16. The permittee shall agree to save the Town of Sanbornton from any claims arising from the performance of the work or from settlement or other deficiencies attributable to said construction for a period of two (2) years following the acceptance of the project by the Town of Sanbornton.
17. Proof of insurance shall be made available to the Town of Sanbornton prior to construction.
18. The Permittee agrees to assume any additional cost the Town of Sanbornton may incur by reason of failure to perform the work in the manner described above.
19. Failure to perform the work as described above will result in revocation of this permit. If this permit is revoked, the permittee shall assume all costs incurred by the Town of Sanbornton, including overhead.
20. During the period from November 1<sup>st</sup> thru April 15<sup>th</sup>, permits will not be granted without surety being provided in an amount acceptable to the town.

21. N.H. RSA requires that DIGSAFE be notified at least seventy-two (72) hours before excavation can begin. Call 1-888-344-7233 to obtain the required dig safe number and supply this number to the Public Works Director.

**Property Owner:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_

**Applicant:** (If different from Owner)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_

**Contractor:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Construction Dates:**

Start Date: \_\_\_\_\_

Completion Date: \_\_\_\_\_

**Dig Safe Number:** \_\_\_\_\_

**Emergency Contact People:**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone #: \_\_\_\_\_

Phone #: \_\_\_\_\_

**For Official Use Only**

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Director of Public Works

Insurance Certificates: \_\_\_\_\_

Permit fee received: Cash: \_\_\_\_\_

Check Number and Amount: \_\_\_\_\_